

Sample Donation Request Letter For Non Profit

[Your Nonprofit's Letterhead]

[Date]

[Donor's Name]

[Donor's Address]

[City, State, ZIP Code]

Dear [Donor's Name],

Subject: Empowering Positive Change through Your Generosity

I hope this letter finds you in good health and high spirits. We are reaching out to you as a valued supporter of [Your Nonprofit's Name] to humbly request your continued partnership in our mission to make a lasting impact on the lives of those we serve.

At [Your Nonprofit's Name], we have been dedicated to [Briefly describe your nonprofit's mission and activities]. Through our relentless efforts, we have been able to [Provide specific achievements or projects your nonprofit has accomplished]. However, our work is far from over, and we recognize that we cannot do it alone.

It is with a sense of urgency and determination that we appeal to your compassion and philanthropic spirit. Your past contributions have played a pivotal role in our successes, and we kindly ask you to consider making a donation once again to support our ongoing initiatives. Every dollar you contribute directly contributes to [Mention how the funds will be used, such as funding specific programs, purchasing equipment, supporting underserved communities, etc.].

To make your donation, you can choose from the following options:

1. Visit our website at [Website URL] and click on the "Donate" button to make a secure online donation.
2. Send a check payable to "[Your Nonprofit's Name]" to [Mailing Address].
3. Contact our office at [Phone Number] to discuss other ways to contribute or if you have any questions.

We understand the importance of transparency and accountability, and we assure you that your donation will be used efficiently and effectively to further our mission. As a token of our gratitude, donors like you will receive [Mention any recognition or benefits for donors, such as newsletters, exclusive updates, or event invitations].

Your generosity has the power to transform lives, create opportunities, and leave a lasting legacy. We firmly believe that together, we can continue to make a significant difference in the communities we serve.

Thank you for considering our request and for being an integral part of our journey. Your support is invaluable, and we are truly grateful for your unwavering commitment.

With heartfelt gratitude,

[Your Name]

[Your Title]

[Your Nonprofit's Name]

[Contact Information]

[Optional: Include a brief P.S. to reiterate the urgency or impact of the donation.]