

Provisional Request for Deposit Refund Letter

Subject: Provisional Request for Refund of House Booking Deposit

Dear [Property Owner/Agency],

I am requesting a provisional refund of my deposit for the house booked at [Property Address], reference [Reference Number]. Circumstances have changed, and I may not be able to proceed with the booking.

Please advise on the refund procedure for the deposit amount of [Deposit Amount] and any documentation required. I would like to keep this process flexible if plans change in the coming days.

Sincerely,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/sample-letter-for-refund-of-booking-house-deposit>