

Official Loan Documentation

Dear [Friend's Name],

This letter serves as a formal agreement regarding the loan of [amount] provided by me on [date].

The borrower agrees to repay the total amount of [amount] by [repayment date] in
[installments/one-time payment].

Both parties agree to the terms and acknowledge that this letter represents our mutual
understanding of the loan conditions.

Sincerely,

[Your Name]

[Date]

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