

Athletic Competition Leave Template

Subject: Athletic Competition Participation Request

Dear [Principal/Teacher's Name],

I am writing to request permission for [Student's Name] to be excused from classes on [Date] to participate in [Sports Event/Competition] representing [Team/Organization].

This [tournament/match/competition] is an important opportunity for [Student's Name] to showcase [his/her] athletic abilities and represent our community. The event will take place at [Location] and is expected to conclude by [Time].

[Student's Name] is committed to maintaining academic excellence alongside athletic participation. I will ensure that all missed assignments are completed and any tests are made up promptly upon return.

Please let me know if any additional documentation or information is required.

Thank you for supporting our student athletes.

Sincerely,

[Parent's Name]

[Date]

Get more templates here:

<https://www.lettersandtemplates.com/letters/sample-of-permission-letter-to-school>