

## preliminary project proposal email

Subject: Initial Proposal for [Project Title]

Dear [Recipient's Name],

I would like to share a preliminary idea for a project that could benefit our organization. The project, [Project Title], is designed to [goal/purpose]. While this is an early-stage concept, I believe it has strong potential to add value.

At this stage, I am suggesting a small pilot phase to test feasibility. If successful, it could be scaled up to a full project. This would allow us to validate assumptions without committing large resources upfront.

Please let me know if you would like me to prepare a more detailed proposal document. I am open to feedback and adjustments.

Best regards,

[Your Name]

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