

simple project proposal email

Subject: Quick Project Proposal

Dear [Recipient's Name],

I'd like to propose a straightforward project: [Project Title]. The goal is to [brief description].

The project would take approximately [duration] and require [minimal resources].

This is a simple initiative that could deliver quick results with low risk. If you're open to it, I can prepare a short plan to get started.

Looking forward to your thoughts.

Best,

[Your Name]

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