

internal project proposal email

Subject: Proposal for New Team Project

Hi Team,

I'd like to propose a new internal project: [Project Title]. The purpose of this project is to [objective], which I believe will improve our efficiency and benefit the team as a whole.

The project would involve [short description of tasks] and could be completed within [timeframe]. I suggest we start with a brainstorming session to refine the approach.

Please let me know your availability to discuss further.

Best,

[Your Name]

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