

Heartfelt Accommodation Request

Subject: Request for Classroom Accommodation - [Student Name]

Dear [Administrator/Counselor Name],

I am writing on behalf of [Student Name], who has been working incredibly hard in my classroom but would benefit from additional accommodations to reach their full potential.

Through careful observation and assessment, I have identified that [Student Name] learns best when provided with [specific accommodations needed]. I have already implemented informal supports, and the positive results have been remarkable.

To formalize this support, I am requesting:

- [Specific accommodation 1]
- [Specific accommodation 2]
- [Specific accommodation 3]

I have spoken with [Student Name] and their parents, who are supportive of these accommodations. I believe these modifications will not only help this student succeed academically but also build their confidence and love for learning.

I have documentation of current performance and the positive impact of informal accommodations already implemented. I would welcome the opportunity to discuss this further and explore the best path forward for this deserving student.

Thank you for your dedication to meeting every student's needs.

With appreciation,

[Your Name]

[Contact Information]

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