Formal Scholarship Application Letter

Subject: Application for [Scholarship Name]

Dear [Scholarship Committee/Officer],

I am writing to formally apply for the [Scholarship Name] for the academic year [Year]. I am currently enrolled in [Program/Degree] at [University/School] and have maintained a GPA of [GPA] while actively participating in [Extracurriculars/Volunteer Work].

I believe that this scholarship will greatly assist me in achieving my academic and career goals.

Enclosed are my transcripts, recommendation letters, and any required documentation for your review.

Thank you for considering my application. I look forward to the opportunity to contribute to [Institution/Program] and uphold the values of this scholarship.

Sincerely,

[Your Name]

[Contact Information]

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