

Official institutional congratulations for scholarship award

Subject: Official Notification of Scholarship Award

Dear [Recipient's Name],

We are pleased to inform you that you have been selected as a recipient of the [Name of Scholarship] for the academic year [Year]. This award has been granted based on your outstanding academic performance and demonstrated commitment to excellence.

Please note that this scholarship comes with specific guidelines and responsibilities. You will be receiving a detailed document outlining the terms of the award, including renewal criteria and reporting requirements.

Congratulations once again on this well-deserved honor. We are proud to recognize your achievements and look forward to supporting your continued academic journey.

Sincerely,

[Your Name]

[Title]

[Institution Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/scholarship-congratulations-letter>