

Letter for Employee Facing Financial Hardship

To the Scholarship Awards Committee,

I am writing to strongly recommend [Employee Name] for the [Scholarship Name], with particular attention to the financial circumstances that make this scholarship especially meaningful.

[Employee Name] has been employed at [Company Name] as [Job Title] for [duration]. Throughout this time, [he/she/they] has demonstrated unwavering professionalism and dedication despite facing significant financial challenges. [He/She/They] has been working [full-time/multiple jobs] to support [himself/herself/themselves/family] while pursuing educational goals.

I am continually impressed by [Employee Name]'s resilience and determination. Despite financial stress that would discourage many, [he/she/they] maintains excellent work performance, positive attitude, and commitment to personal growth. [He/She/They] has shared aspirations for [degree/certification], viewing education as a pathway to improved circumstances and greater contribution to [field/community].

The financial barrier is not a reflection of [Employee Name]'s capability or dedication—quite the opposite. [He/She/They] possesses the intelligence, work ethic, and character that predict academic success. What [he/she/they] lacks is not merit, but means.

This scholarship would be transformative, allowing [Employee Name] to focus energy on studies rather than solely on financial survival. It would represent an investment in someone who has already proven [his/her/their] commitment to education despite obstacles, and who will undoubtedly maximize the opportunity.

[Employee Name] deserves this chance, and I recommend [him/her/them] with complete confidence.

Respectfully submitted,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]

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