

Formal School Admission Acceptance Letter

Subject: Acceptance of Admission at [School Name]

Dear [Admissions Officer/Principal Name],

I am pleased to accept the offer of admission for my child, [Student Name], to [Grade/Class] at [School Name] for the academic year [Year]. We are grateful for this opportunity and look forward to a productive and enriching educational experience.

Please let us know the next steps regarding enrollment formalities and submission of required documents. We will ensure all prerequisites are completed promptly.

Thank you for your consideration.

Sincerely,

[Parent/Guardian Name]

[Contact Information]

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