

Formal and Specific Transfer Confirmation Letter

Dear [Parent/Guardian Name],

This letter confirms that [Student Name] has been accepted as a transfer student at [School Name] for [Grade/Program].

All previous academic records have been reviewed and approved. Please ensure that the student reports on [Start Date].

We welcome [Student Name] and are committed to supporting a smooth transition.

Sincerely,

[Admissions Officer Name]

[School Name]

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