

General School Donation Request Letter

Subject: Supporting Our Students' Future

Dear [Donor Name],

I hope this letter finds you well. I am writing to you on behalf of [School Name], where we are committed to providing quality education and opportunities for our students.

Our school serves [number] students from diverse backgrounds, many of whom face financial challenges that limit their access to essential educational resources. We are reaching out to community members like you who share our vision of empowering young minds through education. We are currently seeking donations to support [specific program/need]. Your contribution, regardless of size, will directly impact our students by [explain specific impact]. Last year, generous donations helped us [mention past achievement].

A donation of [suggest amount range] would allow us to [specific outcome]. However, any amount you can contribute will make a meaningful difference in a child's educational journey.

All donations are tax-deductible, and we will provide you with a receipt for your records. You can make your donation by [payment methods] or contact us at [contact information].

Thank you for considering our request. Together, we can create brighter futures for our students.

Warm regards,

[Your Name]

[Your Title]

[School Name]

[Contact Information]

Get more templates here: <https://www.lettersandtemplates.com/letters/school-donation-letter>