

Preliminary Fundraising Letter

Subject: Upcoming Fundraising Campaign – Mark Your Calendars

Dear Parents,

We are pleased to inform you that our school will soon launch a fundraising campaign for [specific project]. This letter serves as a preliminary notice so you can plan your involvement.

Details regarding contribution options, events, and deadlines will follow shortly. Your participation is crucial for the success of this initiative.

Thank you for your continued support.

Sincerely,

[School Administrator Name]

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