Religious Holiday Request Letter

Subject: Request for Religious Holiday Absence

Dear [Principal/Teacher's Name],

I am writing to request excused absence for my child, [Student's Name], on [Date(s)] to observe [Name of Religious/Cultural Holiday], which is an important part of our family's religious and cultural traditions.

This observance requires [Student's Name] to participate in family and community ceremonies that cannot be rescheduled. We deeply value both education and our religious heritage, and we hope for your understanding in accommodating this request.

I will ensure that [Student's Name] completes any missed assignments and catches up on all coursework promptly upon return to school.

Thank you for respecting our cultural traditions and supporting our child's diverse educational experience.

Warm regards,

[Your Name]

[Date]

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