## **Quick, Short Notice Leave Letter**

Subject: Leave Request for Today

Dear [Teacher's Name],

Please excuse my son, [Son's Name], for being absent from school today, [Date], due to [reason â€" sudden illness, urgent personal matter, etc.].

Apologies for the short notice. He will resume classes tomorrow.

Regards,

[Your Name]

[Relationship to Student]

## **Get more templates here:**

https://www.lettersandtemplates.com/letters/school-leave-letter-for-my-son