

# Transfer Request Due to Bullying

Subject: Urgent Transfer Request - Student Safety Concerns

Dear [Principal Name],

I am writing with a heavy heart to request an immediate transfer for my child, [Student Name], from [Current School]. Despite multiple attempts to address ongoing bullying issues through proper channels, the situation has not improved and is now affecting [his/her] mental health and academic performance.

Over the past [time period], [Student Name] has experienced persistent harassment, including [briefly mention types of incidents without graphic details]. We have documented these incidents and reported them to [mention who you've contacted - teachers, counselors, administrators], but unfortunately, the behavior continues.

The impact on [Student Name] has been significant. [He/She] has developed anxiety about attending school, grades have declined from [previous grade] to [current grade], and [he/she] has expressed feelings of isolation and fear. As [his/her] parent, I cannot allow this situation to continue. I am requesting a transfer to [Desired School/Any Available School] where [Student Name] can have a fresh start in a safe, supportive environment. I understand this may be an unusual request, but I believe it is in the best interest of my child's well-being and education.

I am available to discuss this matter further and provide any additional documentation you may require. Please treat this request with the urgency it deserves, as every day [Student Name] remains in this environment causes further distress.

Thank you for your understanding and prompt attention to this matter.

With sincere concern,

[Your Name]

[Contact Information]

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