

Immediate Contract Termination Due to Breach

Subject: URGENT - Immediate Contract Termination Notice

Dear [Service Provider Name],

This letter serves as formal notice of immediate termination of our service contract dated [Date] for [Service Type]. This termination is effective immediately due to material breach of contract terms.

The following breaches have occurred:

- [Specific breach 1]
- [Specific breach 2]
- [Specific breach 3]

Despite previous communications dated [Dates] requesting resolution of these issues, no satisfactory corrective action has been taken. As per Section [X] of our agreement, these constitute grounds for immediate termination without the standard notice period.

I demand immediate cessation of all services and return of any company property, equipment, or confidential information within 5 business days. Any outstanding payments will be withheld pending resolution of damages caused by the breach.

Please provide written acknowledgment of this termination and your compliance plan within 48 hours.

This matter will be escalated to legal counsel if not handled promptly and professionally.

[Your Full Name]

[Title]

[Company Name]

[Date]

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