

Preliminary negotiation settlement offer

Subject: Preliminary Settlement Proposal

Dear [Recipient's Name],

As part of our ongoing discussions regarding [issue/dispute], we propose a preliminary settlement of [Amount/terms] as a basis for further negotiation. This proposal is intended to facilitate a constructive resolution and avoid extended negotiations.

We welcome your feedback and look forward to finalizing an agreement soon.

Best regards,

[Your Name]

[Position]

[Company]

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