

Professional insurance settlement offer

Subject: Settlement Offer for Claim [Claim Number]

Dear [Policyholder's Name],

Following our review of your claim submitted on [Date], we are offering a settlement amount of [Amount] to resolve the claim under your policy [Policy Number]. This offer reflects the assessed damages and complies with the terms outlined in your insurance agreement.

Please review the attached settlement agreement and provide your acknowledgment or signature to proceed with the payment. This offer remains valid until [Deadline Date].

We appreciate your prompt attention to this matter.

Sincerely,

[Your Name]

[Position]

[Insurance Company Name]

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