

Creative customer complaint settlement offer

Subject: Making Things Right “ Settlement Offer

Hi [Customer Name],

We sincerely apologize for the inconvenience caused due to [describe issue]. To make amends, we’d like to offer [Amount, Discount, or Service] as a settlement and thank you for your understanding and patience.

We hope this gesture helps restore your trust in our services. Please reply if you are happy to accept this offer, and we’ll arrange it immediately.

Warm regards,

[Your Name]

[Customer Service Team]

Get more templates here: <https://www.lettersandtemplates.com/letters/settlement-offer-letter>