

Preliminary Short Sale Approval Email

Subject: Preliminary Approval for Short Sale

Hello [Recipient Name],

We are pleased to inform you that your short sale request has received preliminary approval. This means that, based on the information submitted, we are prepared to move forward pending final documentation and verification.

Please submit all required paperwork within [specified timeframe] to proceed. Failure to provide the necessary documents may delay the process or void this approval.

Best regards,

[Sender Name]

[Title/Department]

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