

Conditional Short Sale Approval Letter

Subject: Conditional Approval of Short Sale

Dear [Recipient Name],

This letter serves as confirmation that your request for a short sale at [Property Address] has been conditionally approved. The approval is subject to the following conditions:

1. Submission of all outstanding financial documents.
2. Verification of listed property details.
3. Confirmation of buyer financing.

Upon meeting these conditions, we will proceed with final approval and instruct all parties accordingly.

Sincerely,

[Sender Name]

[Title/Organization]

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