

Side Letter Agreement

This Side Letter Agreement ("Agreement") is made and entered into on [insert date], by and between [Company A], located at [address], and [Company B], located at [address].

WHEREAS, the parties have entered into a primary contract on [insert date] ("Primary Contract") for the sale of [goods/services] ("Goods");

WHEREAS, after the signing of the Primary Contract, [Company A] has requested an additional quantity of Goods, which was not included in the Primary Contract; and

WHEREAS, the parties wish to modify the terms of the Primary Contract to accommodate the additional quantity of Goods.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

Additional Goods. [Company B] agrees to sell and deliver to [Company A] the additional quantity of Goods specified in Schedule A attached hereto.

Price. The price for the additional quantity of Goods shall be [insert price], which is [insert amount] more than the unit price specified in the Primary Contract.

Delivery. The additional quantity of Goods shall be delivered to [Company A] on or before [insert delivery date], in accordance with the terms of the Primary Contract.

Payment. [Company A] shall pay for the additional quantity of Goods in accordance with the payment terms specified in the Primary Contract. [Company A] shall pay the additional amount of [insert amount] upon receipt of the invoice for the additional quantity of Goods.

Effect on Primary Contract. Except as modified by this Agreement, all terms and conditions of the Primary Contract shall remain in full force and effect.

Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above

written.

[Company A] [Company B]

By: _____ By: _____

Name: _____ Name: _____

Title: _____ Title: _____

SCHEDULE A

Additional Quantity of Goods: [insert quantity]

Unit Price for Additional Goods: [insert price]

Total Price for Additional Goods: [insert amount]