

Notice of Document Receipt Under Sight LC

Subject: Documents Received Under LC [Number] - Payment Required

Dear [Applicant Name],

We have received documents from the beneficiary under Letter of Credit Number [LC Number] for examination.

Preliminary Review Status: [Compliant/Discrepant]

[If compliant:]

Our examination confirms that the documents appear to comply with the LC terms and conditions.

As this is a sight LC, payment is due immediately. We will debit your account [Account Number] for [Currency] [Amount] within [time frame] unless you notify us of discrepancies within the prescribed review period.

[If discrepant:]

Our examination has revealed the following discrepancies:

1. [Discrepancy description]
2. [Discrepancy description]

You have the option to waive these discrepancies and authorize payment, or refuse the documents.

Please advise your decision within [number] business days.

The documents are being held pending your instructions.

Sincerely,

[Bank Officer Name]

Trade Finance Department

[Bank Name]

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