

Authorization Letter for Property Management

[Your Name]

[Your Address]

[Date]

Dear [Property Management Company/Landlord],

Subject: Authorization for Property Access and Management

I, [Your Name], owner of the property located at [Property Address], hereby authorize [Property Manager's Name] to act as my representative in all matters related to the management and maintenance of the aforementioned property.

This authorization includes but is not limited to: coordinating repairs and maintenance, communicating with tenants, collecting rent payments, conducting property inspections, handling tenant complaints, and executing lease agreements on my behalf.

The authorized person may access the property at reasonable times for inspection and maintenance purposes. They are also authorized to sign contracts with service providers for amounts up to [Specify Limit] without requiring my prior approval.

This authorization is effective from [Start Date] and will remain in effect until written notice of revocation is provided.

All financial transactions will be documented and reported to me monthly.

Sincerely,

[Your Signature]

[Printed Name]

[Contact Details]

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