

Sample authorization for signing authority

Your Name

Your Address

Your Contact Details

Bank Name

Bank Address

Subject: Signing Authority Grant Letter

This letter is with regards to bank account [547896] under the name of [your name].

I hereby give full authority to [Mr. John Smith] to sign documents pertaining to the above-said account and to represent me and act on behalf in my relationship with the bank.

This authorization is not transferable.

Mr. John's identification details are listed below for verification purposes.

Sincerely,

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