

Formal Apology Letter

Subject: Apology for [Reason]

Dear [Teacher's Name],

I am writing to sincerely apologize for [specific reason, e.g., missing class, late submission, or inappropriate behavior]. I understand that my actions were disrespectful and may have caused inconvenience.

I assure you that I will take all necessary steps to ensure this does not happen again. I hope you can accept my apology and allow me to make amends where possible.

Thank you for your understanding.

Sincerely,

[Your Name]

[Class/Section]

Get more templates here: <https://www.lettersandtemplates.com/letters/sorry-letter-to-teacher>