

Simple Sorry Letter to a Friend

Subject: Apology

Dear [Friend's Name],

I am writing to sincerely apologize for my behavior during [specific incident]. I realize now that my actions were hurtful and inconsiderate, and I deeply regret causing you any pain.

Please know that it was never my intention to upset you. I hope we can move past this and continue our friendship as before.

Sincerely,

[Your Name]

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