

Provisional Sponsorship Letter

Subject: Preliminary Acknowledgement of Sponsorship

Dear [Sponsor's Name],

We are pleased to provisionally acknowledge your sponsorship for [event/program name]. This acknowledgement is based on your initial confirmation, and we look forward to receiving final details from your team.

Your early support is invaluable in helping us plan effectively. Further correspondence will follow to finalize the sponsorship logistics and benefits.

Thank you for your willingness to support our initiative.

Best regards,

[Your Name]

[Organization Name]

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