

Informal Email for Sponsorship

Subject: Sponsorship Confirmation for [Beneficiary/Event]

Hi [Recipient Name],

I hope you are doing well. I wanted to confirm that I will sponsor [Beneficiary Name] for [Event/Program]. I will cover [list the expenses or support being provided].

Please let me know if you need any further details or documents from my side.

Best regards,

[Your Name]

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