

Formal Sponsorship Letter of Intent

Subject: Sponsorship Proposal for Annual Charity Gala

Dear [Recipient Name],

I am writing to formally express our organization's interest in seeking your support as a sponsor for our upcoming Annual Charity Gala. Your contribution would directly impact our mission of providing educational resources to underprivileged children.

We are seeking sponsorship in the form of financial support, in-kind donations, or event promotion.

In return, your organization will receive recognition across all our promotional channels, including social media, event programs, and press releases.

We would be grateful for the opportunity to discuss this proposal further at your convenience.

Thank you for considering our request.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

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