

Formal sponsorship request for charity event

Subject: Sponsorship Request for Charity Fundraising Event

Dear [Recipient's Name],

I am writing on behalf of [Organization's Name], a non-profit dedicated to [cause/mission]. We are organizing a fundraising event on [date] at [venue], and we are seeking sponsorship from valued partners like you to help make this initiative a success.

Your sponsorship will directly support [specific program or cause], and in return, your organization will be recognized in our promotional materials, press releases, and event signage. This partnership will demonstrate your commitment to social responsibility while offering exposure to an engaged and supportive community.

We would be honored to have your support as a [specific level of sponsor: Gold, Silver, Bronze].

Enclosed, you will find a detailed sponsorship package outlining benefits and opportunities for your brand.

Thank you for considering this opportunity to make a meaningful difference. Please feel free to contact me at [phone/email] for further discussion.

Sincerely,

[Your Name]

[Title]

[Organization's Name]

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