

Digital message to cancel a standing order

Subject: Request to Cancel Standing Order

Hi [Bank Name/Customer Service],

I would like to cancel my standing order with the following details:

- Account Name: [Your Name]
- Account Number: [Your Account Number]
- Standing Order Reference: [Reference Number]
- Amount: [Amount]
- Frequency: [Weekly/Monthly]
- Beneficiary: [Beneficiary Name]

Please confirm when the cancellation has been completed. Thank you for your assistance.

Best regards,

[Your Name]

[Contact Information]

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