

Formal inquiry about job application status

Subject: Inquiry on Job Application Status

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to follow up on my application for the [Job Title] position at [Company Name], which I submitted on [Date]. I would like to kindly inquire about the status of my application and whether any further steps are required from my side.

I remain very interested in this opportunity and would be grateful if you could provide me with any updates regarding the recruitment timeline.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,

[Your Name]

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