

Inquiry about shipment status

Subject: Shipment Status Inquiry

Dear [Supplier's Name],

I am writing to follow up on my order #[Order Number], placed on [Date]. Could you kindly provide me with the current status of the shipment and an estimated delivery date?

This order is time-sensitive, and your prompt update will be greatly appreciated.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

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