

Estate Stock Transfer Letter

Subject: Stock Transfer Request - Estate Settlement

Dear Transfer Agent,

I am writing to request the transfer of deceased stockholder's shares as part of estate settlement proceedings.

Deceased Stockholder Information:

- Name: [Deceased's Full Name]
- Date of Death: [Date]
- Account Number: [Account Number]
- Social Security Number: [SSN]

Beneficiary Information:

- Name: [Your Full Name]
- Relationship: [Heir/Beneficiary]
- Address: [Your Address]
- Social Security Number: [Your SSN]

Stock Holdings to Transfer:

- [Company Name] - [Number of Shares] - Certificate #[Number]
- [Additional holdings if applicable]

Enclosed please find:

- Certified copy of death certificate
- Letters testamentary/Letters of administration
- Affidavit of domicile
- Stock transfer forms (signed)
- Original stock certificates

Please transfer these shares to my name and issue new certificates. I understand there may be fees associated with this transfer and am prepared to pay them upon notification.

Please contact me at [Phone Number] if additional documentation is required.

Respectfully,

[Your Name]

[Title - Executor/Administrator]

[Date]

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