

Preliminary notice of acceptance before official documentation

Subject: Preliminary Offer of Admission

Dear [Student's Name],

We are pleased to notify you that your application for the [Program/Course Name] at [Institution Name] has been preliminarily approved. This means that based on the information provided, you meet the necessary criteria for admission.

You will soon receive an official admission package containing your enrollment documents, detailed instructions, and orientation schedule. Kindly prepare any supporting documents that may be required during the verification process.

We look forward to officially welcoming you soon.

Sincerely,

[Name]

Admissions Coordinator

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