

Scholarship award confirmation template

Subject: Scholarship Award Confirmation - [Scholarship Name]

Dear [Student Name],

Congratulations! We are delighted to confirm that you have been awarded the [Scholarship Name] for the [Academic Year].

Award Details:

Scholarship Amount: [Amount]

Award Period: [Duration]

Renewal Requirements: [Requirements if applicable]

Disbursement Schedule: [Schedule]

This scholarship recognizes your outstanding academic achievement and dedication. The funds will be applied directly to your student account to cover tuition, fees, and other approved educational expenses.

To maintain this scholarship, you must continue to meet the specified academic and behavioral standards outlined in the scholarship agreement.

Please retain this letter for your records and contact our office if you have any questions about your award.

Warmest congratulations,

[Name]

[Title - Financial Aid Office]

[Institution Name]

[Contact Information]

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