

Casual Summer Internship Offer Email

Subject: Welcome Aboard – Your Summer Internship

Hi [Candidate's Name],

Congratulations! We're happy to offer you a summer internship with [Company Name].

You'll be starting on [Start Date] and finishing on [End Date], working with the [Department/Team Name].

This will be a great opportunity for you to learn about [industry/field] and work with professionals in the field. We'll provide you with [stipend/travel allowance/other support if available].

Please reply to confirm your acceptance by [Deadline Date]. We're excited to have you join us this summer!

Best,

[Your Name]

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