

New Supplier Scheme Launch Email

Subject: Introducing Our New Supplier Partnership Program

Dear [Supplier Name],

We are excited to announce the launch of our enhanced Supplier Partnership Scheme, designed to strengthen our collaborative relationships and drive mutual growth. This initiative reflects our commitment to building sustainable, transparent partnerships with valued suppliers like you.

The scheme will commence on [Start Date] and includes benefits such as streamlined payment terms, priority order processing, quarterly business reviews, and access to our supplier portal for real-time order tracking. We believe these enhancements will create significant value for both our organizations.

To participate, please review the attached scheme documentation and complete the enrollment form by [Deadline]. Our procurement team will schedule an onboarding session to walk you through the benefits and requirements.

We look forward to deepening our partnership through this initiative.

Best regards,

[Your Name]

[Title]

[Company Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/supplier-scheme-announcement-letter>