

Official Government Survey Letter

Subject: Request for Participation in Official Survey

Dear Citizen,

The [Government Department/Agency] is conducting a survey to gather data essential for policy development and public service improvements. Your participation is highly encouraged and will contribute to better decision-making for our community.

The survey will take approximately [X] minutes to complete. All personal information provided will be treated with strict confidentiality and used solely for official purposes.

Please complete the survey by [Deadline]. Your cooperation is greatly appreciated.

Respectfully,

[Authorized Officer Name]

[Title]

[Government Agency]

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