

Formal Condolence

Subject: Heartfelt Condolences

Dear [Recipient Name],

I was deeply saddened to hear about the loss of [Deceased Name]. Please accept my sincere condolences during this difficult time.

May you find comfort in the loving memories you shared and strength in the support of your family and friends.

With sympathy,

[Your Name]

[Your Position/Relationship]

Get more templates here: <https://www.lettersandtemplates.com/letters/sympathy-letter>