

Tax Deductible Donation Letter

Dear [Donor's Name],

On behalf of [Organization Name], I want to express our heartfelt gratitude for your generous donation of [donation amount] made on [date]. Your support is greatly appreciated, and it plays a vital role in helping us achieve our mission of [describe the organization's mission].

As a registered nonprofit organization [or mention your tax-exempt status], we are committed to providing [briefly describe the services, programs, or initiatives your organization carries out]. Your contribution will directly impact [mention who or what will benefit from the donation and how it will be used].

We would like to inform you that your donation is tax-deductible to the extent allowed by law.

[Organization Name] is a recognized nonprofit under section [501(c)(3)] of the Internal Revenue Code. No goods or services were provided in exchange for your contribution.

To ensure that you receive the maximum tax benefit for your donation, we have enclosed an official receipt for your records. Please consult with a tax professional to determine the exact deductibility of your gift.

Once again, we express our sincere gratitude for your support. Your generosity strengthens our ability to make a positive impact in the lives of those we serve. If you have any further questions or would like to learn more about our organization, please do not hesitate to contact us.

Thank you again for your contribution and for being a valued partner in our mission.

With deepest appreciation,

[Your Name]

[Your Title/Position]

[Organization Name]

[Organization's Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]