

Heartfelt and Personal Maternity Leave Email

Subject: Sharing My Exciting News and Temporary Leave

Dear Parents,

I wanted to personally share the happy news that I will soon welcome a new addition to my family. I will be on maternity leave from [Start Date] to [End Date]. While I am away, [Substitute Teacher Name] will guide your children through their learning journey.

Thank you for your understanding and support during this special time. I look forward to returning with fresh energy and stories to share with the class.

Warm regards,

[Teacher Name]

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