Quick Maternity Leave Announcement for Email

Subject: Maternity Leave Announcement

Dear Parents,

I will be on maternity leave from [Start Date] to [End Date]. [Substitute Teacher Name] will be handling the class during this period.

Thank you for your understanding.

Best regards,

[Teacher Name]

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https://www.lettersandtemplates.com/letters/teacher-maternity-leave-letter-to-parents