

Request for Teaching Reference Letter

Dear [Former Principal/Colleague's Name],

I hope you are doing well. I am reaching out to kindly request a reference letter for my application to [School/Organization Name] as a [Subject] Teacher.

Your insight into my teaching abilities and contributions would be invaluable, and I would greatly appreciate your support in this matter. Please let me know if you need any additional information to complete the reference.

Thank you very much for considering my request.

Best regards,

[Your Name]

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