

Offer based on pending conditions

Subject: Provisional Offer of Temporary Employment

Dear [Candidate's Name],

We are extending to you a provisional offer for temporary employment with [Company Name] in the role of [Job Title]. The employment period will run from [Start Date] through [End Date]. Please note that this offer is contingent upon the successful completion of [background check/medical examination/reference verification].

During this temporary assignment, you will receive [Salary/Hourly Rate], and your direct supervisor will be [Supervisor's Name].

Kindly sign and return this letter to confirm your acceptance. If you have any concerns, do not hesitate to contact us.

Yours sincerely,

[Your Name]

[Your Title]

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