

Tenant Referral Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord/Property Manager's Name]

[Property Management Company]

[Address]

[City, State, Zip Code]

Subject: Tenant Referral for [Prospective Tenant's Name]

Dear [Landlord/Property Manager's Name],

I hope this letter finds you well. I am writing to enthusiastically recommend [Prospective Tenant's Name] as a potential tenant for your property at [Rental Property Address]. As someone who has had the pleasure of knowing [Prospective Tenant's Name] personally, I can confidently say that they would be an excellent addition to your community.

[Prospective Tenant's Name] is a responsible, trustworthy, and considerate individual. I have known them for [duration of your acquaintance, e.g., "over five years"], and during this time, they have consistently demonstrated their reliability and respect for others. Whether it's in their personal or professional life, they approach every task with diligence and a positive attitude.

In terms of financial responsibility, I have observed that [Prospective Tenant's Name] is diligent about meeting their financial obligations promptly. They have a stable job at [Company Name] and have never been late on any payments during the time I've known them. As a result, I am confident that they will be able to handle the rent and other expenses associated with the property without any issues.

Furthermore, [Prospective Tenant's Name] is known for being a considerate neighbor and maintaining a clean living environment. They are respectful of others' privacy and always willing to lend a helping hand to those in need. I believe their presence will contribute positively to the sense of community within your property.

Should you have any questions or require further information about [Prospective Tenant's Name], please do not hesitate to contact me at [Your Phone Number] or [Your Email Address]. I am more than happy to provide any additional details or insights that may assist you in making an informed decision.

Thank you for considering my recommendation. I am confident that [Prospective Tenant's Name] will be an outstanding tenant, and I believe they will treat your property with the utmost care and respect.

Sincerely,

[Your Name]